

LONDON WATERLOO ACADEMY

Our Student Charter / Learning Agreement

2014 / 2015

Topic	LWA will undertake	Students must undertake
Student Development and Academic support	<p>Provide for the development of students from admission to Qualification.</p> <p>Ensure students have access to academic support which will facilitate their learning</p> <p>Provide enhancement opportunities like Employability skills workshops, trips / excursions etc</p> <p>Involve employers in the programmes like (work-based experience and collection of practical evidence from work place</p>	<p>Seek to develop throughout their programme to become self reliant, independent learners.</p> <p>Make appropriate use of the range of opportunities for support and guidance</p> <p>Direct and reflect on their progress though their own personal development plan</p> <p>Attend and participate in any activity arranged to support their academic and personal development.</p>
Teaching and Learning Environment	<p>Provide programmes of study informed by Awarding Board like BTEC Pearson.</p> <p>Provide appropriate facilities and resources to support all forms of student learning.</p> <p>Provide a timetable and attendance policy which will allow students to gain the maximum from their period of study.</p> <p>Ensure health and safety requirements are indentified and addressed.</p>	<p>Make active use of the resources and facilities available to them.</p> <p>Actively participate in all sessions specified in the programme.</p>

Topic	LWA will undertake	Students must undertake
Assessment and Feedback	<p>Keep accurate records of student's progress and achievement throughout their programme and provide systematic and timely feedback on assessed work.</p> <p>Monitor the students learning periodically via formal and informal assessments.</p> <p>Treat students with fairness, dignity and respect.</p>	<p>Complete all assessed work and attend examinations as specified.</p> <p>Take up the opportunities available for diagnostic and formative assessment.</p> <p>Obtain and reflect on feedback on assessed work.</p> <p>Behave in a professional and responsible manner, with respect for staff and students.</p> <p>Participate in student surveys to give feedback on service provisions</p>
A Learning Community	<p>Provide guidance to encourage the development of a professional and responsible learning community.</p> <p>Provide a framework for ongoing monitoring of learning and teaching activity.</p> <p>Operate fair and transparent disciplinary rules</p> <p>Provide transparent and clear mechanism for considering complaints and appeals.</p> <p>Respond to student concerns and views as appropriate.</p>	<p>Actively participate in the evaluation of learning and teaching activities and the work of the student, staff committees.</p> <p>Take advantage of opportunities to participate in activities outside the requirements for the programme of study.</p> <p>Rise any concerns at the earliest opportunity with an appropriate person.</p> <p>Communicate changes in circumstances etc. with the course coordinator.</p>